

Ponders End & District Smallholders

Association Limited

VAT Registration 221-2134-30

Registered No. 7647 R Middlesex

Registered Office: Falcon Fields, Church Road, Enfield, EN3 4NX

Phone: 020 8805 0215

FAO Charlotte Palmer

Senior Licensing Enforcement Officer

Enfield Council

Civic Centre, Silver Street

Enfield EN1 3XY

Dated 16th July 2017

BY HAND

Dear Ms Palmer

We write further to your letter to ourselves dated 6th July 2017 and in order to provide you with the information that you require. We should point out at this stage that we will be putting forward full representations for the forthcoming review but feel it necessary to explain briefly here the circumstances surrounding this matter.

You may or may not be aware that for a significant period of time now a small group of individuals have been doing their utmost to disrupt the effective running of the Association. This small group are made up of the following individuals – Bill Haydes, Laurie Bradford, Vivienne Nicholas, Winston Binns, Liseby Hector, Claude Fraser, Charles Benjamin, Jim Singh, Monique Andrew-Vassell and Ted Powell.

You will note immediately that it is Bill Haydes that has put forward the application for the summary review of our club premises certificate. We believe this application to be utterly malicious and vexatious on his part and indeed false in its assertions but that may be a matter for the review.

What you should know is that this group have been responsible for intimidation tactics, an assault on a member which was captured on CCTV, fraudulently accessing the clubs bank account and fraudulently withholding a significant amount of money from the Association that they took from members under false pretences and which they have refused to return to the Association. Hopefully this will give you an appreciation of the issues surrounding the application that has been made.

1. Details of the membership application process
Applicants are required to fill out a membership application form that contains basic personal details. Two existing members of the Association that are known to the Applicant are required to propose and second the Applicant. There is a form that is signed, a copy of which is attached. Completed application forms are then submitted to the Committee for approval. Assuming that there are no known concerns, membership is granted and the member is notified of the grant of the membership. Membership fees are paid, a copy of the Association rule book is made available and thereafter the Applicant can make use of the facilities of the Association. From the point of application to approval and notification the process takes at least two days to complete as per section 62(2) Licensing Act 2003. If the applicant will also be a plotholder then a set of keys for the gates will be made available.
2. Evidence that the club has at least 25 members – please find attached form for signed confirmation that we have more than 25 members. By way of evidence please see attached a list of members present at the AGM on 11th June, which we have redacted to ensure surnames of members are not legible. We are concerned that we do not have specific permission from those members to disclose their membership to other parties. We have not had sufficient time to secure each person's permission. This is also not the full extent of our membership as some were not present at the AGM.
3. Evidence of supply of alcohol – only alcohol purchased in the Clubhouse is permitted onto the premises. Orders and purchases of alcohol from our suppliers are arranged and signed for by our head barman, Mr Colin Corbett. He liaises with relevant breweries and other suppliers. We use more than one supplier as we take purchasing decisions based on pricing considerations – this allows us to be as cost-effective as possible for our members. Mr Corbett is the chairman of the current Committee which was re-elected at the AGM on 11th June 2017, he is aged over 18 (as you have to be to be a member), his membership number is 32. Should you require further proof of his age (birth certificate for example) please feel free to let us know.
4. Nature of the club – firstly we would refer you to our Rule Book which sets out the objectives of the Association. We are an Allotment Association with a clubhouse and a trading hut. There are two types of members – plotholders who use the grounds to grow produce etc. and socialise with likeminded individuals and Associate members. Associate members are not plotholders but tend to have close links to plotholders, either past or present, are former plotholders who are not in a position to work the ground any longer, are related to plotholders or who simply enjoy socialising and partaking in activities put on by the Association for the benefit of all.
5. See above point 3.
6. Books of account – please find attached copies of our accounts for the year end 2014 and the year end 2015. We are in the process of getting together and finalising the books to go to the accountant for the year end 2016. As we are registered with the FCA the returns are submitted to them at the relevant time. In relation to the accounts methodology all income and expenditure is collated intact, recorded and banked. The figures produced are considered by our accountant and are unaudited accounts prepared annually as part of the final accounts process, culminating in ratification at the AGM.
7. Minutes from the last 3 AGMs – please find enclosed the minutes of the AGM meetings for 2014/2015/2017. Please note there was not an AGM in 2016. The 2016 AGM had to be postponed due to the difficulties that we had in securing a finalised set of accounts to put before the membership. A significant contributing factor in this was the actions of Bill Haydes and Liseby Hector in withholding financial information from the Association from

their time in roles as ground steward and trading hut manager (this has already been discussed at length with members of Enfield Council). The AGM was then further postponed at the request of the National Allotment Society who intervened to arbitrate at the request of Enfield Council. The meeting was finally held on 11th June 2017.

8. Names and date of election of Committee Members –

Colin Corbett – Chairman
Linda Marsh – Secretary
Tracey Dawson – committee
Angela Powell – committee
Ricky Kemp – committee
Jenny Page – committee
Maria Swords – committee
Brenda Lennon – committee
Terry Denney – committee
Lewis Corbett – committee

Please note that all of the above were elected at our AGM on the 11th June 2017 and were elected unopposed. The minutes of that AGM confirms the same

9. Committee meeting minutes for the last 18 months – please see attached the relevant documents requested
10. Club constitution and Club Rule book – these are one in the same document, there is not two separate documents. The Rule Book is attached.
11. The Association is not tied to any particular supplier at this stage and as above we, the committee, make decisions based on what is going to be cost effective which allows us to pass that on to members.

We have enclosed as above and for your reference List of attendees at the 2017 AGM, 2014 and 2015 accounts, 2014/2015/2017 AGM minutes, 18 months Committee meeting minutes and a copy of the Rule Book. It is very much our view that we are still to be regarded as a qualifying club under the provisions of the Licensing Act 2003.

Should you require any further information or assistance please feel free to contact us and we will do what we can to provide the relevant information to you.

Kind Regards

Linda Marsh

Secretary – on behalf of P.E.D.S.A.

London Borough of Enfield

Declaration for a club premises certificate to be granted under the LA 2003 and application for a club premises certificate

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING DECLARATION

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

Club Premises details

Name of club PONDERS END AND DISTRICT SMALLHOLDERS ASSOCIATION LIMITED	
Postal address of club, if any, or, if none, ordnance survey map reference or description 82A CHURCH ROAD ENFIELD	
Post Town ENFIELD	Postcode EN2 4NU
Telephone number (if any) 020 8805 0215	
E-mail [REDACTED]	

CLUB DECLARATION AS TO QUALIFYING CLUB STATUS

PONDERS END AND DISTRICT SMALLHOLDERS ASSOCIATION LIMITED
(Insert name of club) LIMITED
club makes the following declarations

- 1) Where the club to which this application relates is:
a registered society within the meaning of the Industrial and Provident Societies Act 1965, a registered society within the meaning of the Friendly Societies Act 1974 or a registered friendly society within the meaning of the Friendly Societies Act,

the club declares that the club satisfies:

Please tick Yes

Condition 1 in section 62(2) of the Licensing Act 2003



Please give relevant club rule number(s)

NO SPECIFIC RULE NUMBER - RULES REGISTERED IN

1990 PRIOR TO THE LICENSING ACT 2003. OUR POLICY (PROCEDURE FOR MEMBERSHIP APPLICATIONS) ADHERE TO THE REQUIREMENTS UNDER S.62(2) OF LICENSING ACT 2003

Please give relevant club rule number(s), if any

3) Where the club to which this application relates does not fall into the categories in 1 or 2 above, the club declares that the club satisfies:

Please tick Yes

Condition 1 in section 62(2) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 2 in section 62(3) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 3 in section 62(4) of the Licensing Act 2003

The club's arrangements for restricting the club's freedom of purchase of alcohol are:

(a) contained in club rule number(s),

(b) or, as follows

(please provide a short description)

The club's provisions by which money or property of the club or any gain arising from the carrying on of the club is or may be applied for charitable benevolent or political purposes are:

(a) contained in club rule number(s),

(5)

**PONDERS END & DISTRICT
SMALLHOLDERS ASSOCIATION LIMITED**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST DECEMBER 2015

**VALLANCE LODGE & CO.
CHARTERED ACCOUNTANTS
UNITS 082 – 086
555 WHITE HART LANE
LONDON N17 7RN**

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED

ANNUAL GENERAL MEETING

11/6/17 at 10am

AGENDA

1. Matters arising from 201 Annual General Meeting
2. Chairman's Report
3. Secretary's Report
4. Treasurer's Report
5. Election of Officers
6. Any Other Business

NOTE

To ensure that a full answer to any matters concerning the Financial Statements and the previous year's A.G.M can be given, Members are requested to put all queries in writing to the Secretary no later than noon on 2017.

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED

**INDEPENDENT ACCOUNTANTS' REPORT ON THE UNAUDITED ACCOUNTS
TO THE MEMBERS OF PONDERS END & DISTRICT SMALLHOLDERS
ASSOCIATION**

We report on the financial statements of the club for the year ended 31st December 2015 on pages 2 to 9.

This report is made to the members as a body. Our reporting has been undertaken so that we might state to the members those matters we are required to state to them in an independent accountant's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the club and the members as a body, for our work, for this report, or for the opinion we have formed.

**RESPECTIVE RESPONSIBILITIES OF MANAGEMENT COMMITTEE AND THE
INDEPENDENT ACCOUNTANT**

The Management Committee is responsible for the preparation of the accounts and they consider that an audit is not required for this year and that an independent accountant's report is needed.

We have carried out this engagement in accordance with technical guidance laid down by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

Basis of the independent accountant's opinion

In our opinion:-

- a. the accounts are in agreement with those accounting records kept by the club under the Co-operative and Community Benefit Societies Act 2014, s75;
- b. having regard only to, and on the basis of, the information contained in those accounting records, the accounts have been drawn up in a manner consistent with the accounting requirements of the applicable legislation; and
- c. the club satisfied the financial criteria enabling it to disapply the requirements to have an audit of the accounts for the year as specified in the Co-operative and Community Benefit Societies Act 2014, s84(1)

UNITS 082-086
555 WHITE HART LANE
LONDON N17 7RN

VALLANCE LODGE & CO.
CHARTERED ACCOUNTANTS

8TH MAY 2017

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED

PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2015

	<u>£</u>	<u>2014</u> <u>£</u>
Trading Hut Loss	(2,351)	(5,029)
Loss on Clubhouse Account	(9,748)	(12,252)
Profit on Allotments Account	4,967	3,088
Interest Received	<u>1</u>	<u>2</u>
LOSS BEFORE AND AFTER TAXATION	(7,131)	(14,191)
Balance Brought Forward	<u>(3,931)</u>	<u>10,260</u>
DEFICIT CARRIED FORWARD	<u>(11,062)</u>	<u>(3,931)</u>

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED

BALANCE SHEET
AS AT 31ST DECEMBER 2015

	<u>Note</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
				<u>2014</u>	
FIXED ASSETS	2		311		407
CURRENT ASSETS					
Stocks	3	4,148		6,587	
Debtors	4	9,753		4,829	
Cash at bank - on Current Account		2,083		3,570	
- on Deposit Accounts		402		1,400	
- in Hand		7,083		5,094	
			<u>23,469</u>		<u>21,480</u>
TOTAL ASSETS			<u>23,780</u>		<u>21,887</u>
LESS: Creditors	5		<u>(34,819)</u>		<u>(25,795)</u>
NET ASSETS			<u>11,039</u>		<u>(3,908)</u>
REPRESENTED BY:					
MEMBERS' FUNDS AS FOLLOWS:					
Share Capital			23		23
Profit and Loss Account – (Deficit)			<u>(11,062)</u>		<u>(3,931)</u>
TOTAL DEFICIENCY			<u>(11,039)</u>		<u>(3,908)</u>

Approved on Behalf of the Committee on

.....
L. Marsh

M. Lawes

..... President
 Mrs L Marsh - Secretary
 Mrs M Lawes – Assistant Secretary

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2015

1. **ACCOUNTING POLICIES**

1.1 **Basis of Preparation of Financial Statements**

The financial statements are prepared in accordance with the Co-operative and Community Benefit Societies Act 2014 and with applicable Accounting Standards. The Accounts have been prepared under the historical cost convention.

1.2 **Statement of Committee's Responsibilities**

The Co-operative and Community Societies Act 2014 requires the Committee to prepared Financial Statements for each financial year, which give a true and fair view of the state of affairs of the Association and of the surplus or loss for that period. In preparing these Financial Statements, the committee are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Association will continue in business.

The Committee are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Association and enable them to ensure that the Financial Statements comply with the Co-operative and Community Societies Act 2014,s75. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

1.3 **Stock**

Stock is professionally valued by Stockbrokers. NB Trading Hut Stock is in the same amount as at 31st December 2014.

1.4 **Tangible Fixed Assets and Depreciation**

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Club House	20% reducing balance basis
Extension and Improvements to clubhouse	10% straight line basis
Fixtures and Fittings	25% reducing balance basis

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2015

2. FIXED ASSETS

	<u>BALANCE</u> <u>01.01.2014</u>	<u>DEPRECIATION</u>	<u>BALANCE</u> <u>31.12.2014</u>
	£	£	£
Club House	119	24	95
Club House Extension	1	-	1
Furniture etc	287	72	215
	<u>407</u>	<u>96</u>	<u>311</u>

3. <u>STOCKS</u> - were valued at lower of cost or net realisable value	£	<u>2015</u> £
Stock of Refreshments – computed from Stocktakers' valuation	1,728	4,167
Hut Stock in Trade – per Stocktaker	2,420	2,420
	<u>4,148</u>	<u>6,587</u>

4. DEBTORS

Sundry Debtors	8,863	3,930
Prepayments	890	899
	<u>9,753</u>	<u>4,829</u>

5. CREDITORS Amount falling due within one year

Brewery Loan – Note 7	10,000	5,000
Trade	8,236	10,746
Taxation	6,091	5,442
Accruals	10,492	4,607
	<u>34,819</u>	<u>25,795</u>

6. BANK ACCOUNTS

Other than the disclosed Bank Accounts maintained by the Association, it also has a separate Bank Account, which is operated by some Committee Members for the purpose of dealing with raffles and other similar monies. There was a balance of £2,576.59 at the commencement of the Financial Year and the balance at 31st December 2015 was £1,490.47. It is understood that there are plans to acquire some equipment from the funds held in this account.

7. Brewery Loan - Advanced by Greene King and repayable by barrelage discount. The barrelage discount for the year ending 31st December 2015 has not been determined.

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED

CLUBHOUSE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2015

	£	£	2014	£
Bar Sales		123,757		128,497
Less: Cost of Sales		<u>71,550</u>		<u>72,225</u>
GROSS PROFIT		52,207		56,272
Other Income (Net)				
Gaming Machines, Pool Table		4,476		6,860
Income from Entertainment		<u>-</u>		<u>16</u>
		56,683		63,148
EXPENSES INCURRED:				
General Repairs and Maintenance	4,813		9,317	
Insurance	2,551		2,216	
Club House Expenses:				
Wages	45,456		47,508	
Accounting Services – Current Year	1,800		1,800	
– Arrears	-		1,800	
General Expenses	3,585		4,535	
Telephone	501		590	
Light and Heat	5,829		5,709	
Accountancy	1,800		1,800	
Depreciation of Fixed Assets	96		125	
		<u>66,431</u>		<u>75,400</u>
LOSS FOR THE YEAR		<u>(9,748)</u>		<u>(12,252)</u>

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED

TRADING HUT ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2015

	£	£	£	<u>2014</u> £
Hut Sales			-	4,541
Less: Cost of Sales			-	<u>7,048</u>
GROSS LOSS			-	(2,507)
Expenses Incurred:				
Insurance	785			681
Light and Heat	1,166			1,141
Honorarium – Manager	-			300
Accountancy	400			400
			<u>2,351</u>	<u>2,522</u>
LOSS FOR THE YEAR			<u>(2,351)</u>	<u>(5,029)</u>

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED

ALLOTMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2015

	£	£	<u>2014</u>	£
Allotment Rent	10,467		7,978	
Subscriptions	<u>1,987</u>		<u>2,504</u>	
		12,454		10,482
EXPENSES INCURRED:				
Rent	5,722		5,722	
Light and Heat	777		761	
Insurance	588		511	
Accountancy	400		400	
		<u>7,487</u>		<u>7,394</u>
PROFIT FOR THE YEAR		<u>4,967</u>		<u>3,088</u>

**PONDERS END & DISTRICT
SMALLHOLDERS ASSOCIATION LIMITED**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST DECEMBER 2014

**VALLANCE LODGE & CO.
CHARTERED ACCOUNTANTS
UNITS 082 – 086
555 WHITE HART LANE
LONDON N17 7RN**

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED

ANNUAL GENERAL MEETING

25th October 2015 at 10am

AGENDA

1. Matters arising from 2014 Annual General Meeting
2. Chairman's Report
3. Secretary's Report
4. Treasurer's Report
5. Election of Officers
6. Any Other Business

NOTE

To ensure that a full answer to any matters concerning the Financial Statements and the previous year's A.G.M can be given, Members are requested to put all queries in writing to the Secretary no later than noon on 18th October 2015.

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED
ACCOUNTANTS' REPORT ON THE UNAUDITED ACCOUNTS
TO THE MEMBERS OF PONDERS END & DISTRICT SMALLHOLDERS
ASSOCIATION LIMITED FOR THE YEAR ENDED 31ST DECEMBER 2014

In accordance with our terms of engagement, and in order to assist you to fulfil your duties under the Industrial & Provident Societies Act 1965 and the Industrial & Provident Societies Act 1968, we have compiled the financial statements of the company for the year ended 31st December 2014 which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the Committee, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Committee that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Club and the Committee, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance laid down by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have confirmed your duty to ensure that the Club kept proper accounting records and prepare financial statements that give a true and fair view under the Industrial & Provident Societies Act 1965 and the Industrial & Provident Societies Act 1968. You consider that the Club is exempt from the statutory requirement for an audit for the year. For this reason, we have not expressed any opinion on the financial statements.

UNITS 082-086
555 WHITE HART LANE
LONDON N17 7RN

Vallance Lodge
VALLANCE LODGE & CO.
CHARTERED ACCOUNTANTS

5th October 2015

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED

PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2014


	<u>£</u>	<u>2013</u> <u>£</u>
Trading Hut Loss	(5,029)	(64)
Loss on Clubhouse Account	(12,252)	(5,103)
Profit/(Loss) on Allotments Account	3,088	(369)
Interest Received	<u>2</u>	<u>5</u>
LOSS BEFORE AND AFTER TAXATION	(14,191)	(5,531)
Balance Brought Forward	<u>10,260</u>	<u>15,791</u>
BALANCE CARRIED FORWARD	<u><u>(3,931)</u></u>	<u><u>10,260</u></u>


PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED


BALANCE SHEET
AS AT 31ST DECEMBER 2014

	<u>Note</u>	<u>£</u>	<u>£</u>	<u>2013</u>	<u>£</u>
FIXED ASSETS	2		407		532
CURRENT ASSETS					
Stocks	3	6,587		5,097	
Debtors	4	4,829		6,154	
Cash at bank - on Current Account		3,570		4,853	
- on Deposit Accounts		1,400		7,398	
- in Hand		5,094		-	
			21,480		23,502
TOTAL ASSETS			21,887		24,034
LESS: Creditors	5		25,795		13,751
NET ASSETS			(3,908)		10,283
REPRESENTED BY:					
MEMBERS' FUNDS AS FOLLOWS:					
Share Capital			23		23
Profit and Loss Account			(3,931)		10,260
TOTAL DEFICIENCY/ CAPITAL EMPLOYED			(3,908)		10,283

Approved on Behalf of the Committee on 4th October 2015

.....  4/10/15 Mr E Barker - President

.....  4/10/15 Mrs L Marsh - Secretary

.....  4/10/15 Mrs M Lawes - Assistant Secretary

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2014

1. ACCOUNTING POLICIES

1.1 Basis of Preparation of Financial Statements

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008).

1.2 Statement of Committee's Responsibilities

The committee are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the club and of the surplus or deficit of the club for that year. In preparing these financial statements, the committee are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the club will continue in business.

The committee are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the club and to enable them to ensure that the financial statements comply with relevant statutory requirements. They are also responsible for safeguarding the assets of the club and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

1.3 Tangible Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Club House	20% reducing balance basis
Extension and Improvements to clubhouse	10% straight line basis
Fixtures and Fittings	25% reducing balance basis

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2014

2. FIXED ASSETS

	<u>BALANCE</u> <u>01.01.2014</u>	<u>DEPRECIATION</u>	<u>BALANCE</u> <u>31.12.2014</u>
	£	£	£
Club House	149	30	119
Club House Extension	1	-	1
Furniture etc	382	95	287
	<u>532</u>	<u>125</u>	<u>407</u>

3. <u>STOCKS</u> - were valued at lower of cost or net realisable value		<u>2013</u>
	£	£
Stock of Refreshments – computed from Stocktakers’ valuation	4,167	2,592
Hut Stock in Trade – per Stocktaker	2,420	2,505
	<u>6,587</u>	<u>5,097</u>

4. DEBTORS

Sundry Debtors	3,930	2,580
Prepayments	899	3,574
	<u>4,829</u>	<u>6,154</u>

5. CREDITORS

Brewery Loan – Note 7	5,000	-
Trade	10,746	4,819
Taxation	5,442	2,947
Accruals	4,607	5,985
	<u>25,795</u>	<u>13,751</u>

6. BANK ACCOUNTS

Other than the disclosed Bank Accounts maintained by the Association, it also has a separate Bank Account, which is operated by some Committee Members for the purpose of dealing with raffles and other similar monies. There was a balance of £2,449.26 at the commencement of the Financial Year and the balance at 31st December 2014 was £2,576.59. It is understood that there are plans to acquire some equipment from the funds held in this account.

7. Brewery Loan - Advanced by Greene King and repayable by barrelage discount. The barrelage discount for the year ending 31st December 2014 has not been determined.

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED

CLUBHOUSE ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2014

	<u>£</u>	<u>£</u>
		<u>2013</u>
	<u>£</u>	<u>£</u>
Bar Sales	128,497	113,854
Less: Cost of Sales	<u>72,225</u>	<u>66,231</u>
GROSS PROFIT	56,272	47,623
Other Income (Net)		
Gaming Machines, Pool Table	6,860	4,640
Income from Entertainment	<u>16</u>	<u>2,000</u>
	63,148	54,263
EXPENSES INCURRED:		
General Repairs and Maintenance	9,317	4,841
Insurance	2,216	2,080
Club House Expenses:		
Wages	47,508	39,983
Accounting Services – Current Year	1,800	1,175
- Arrears	1,800	-
General Expenses	4,535	2,305
Telephone	590	625
Light and Heat	5,709	6,198
Accountancy	1,800	1,995
Depreciation of Fixed Assets	<u>1,835</u>	<u>164</u>
	<u>75,400</u>	<u>59,366</u>
LOSS FOR THE YEAR	<u>(12,252)</u>	<u>(5,103)</u>

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED

TRADING HUT ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2014

	<u>£</u>	<u>£</u>	<u>£</u>	<u>2013</u> <u>£</u>
Hut Sales		4,541		6,178
Less: Cost of Sales		<u>7,048</u>		<u>3,833</u>
GROSS LOSS		2,507		2,345
Expenses Incurred:				
Insurance	681		640	
Light and Heat	1,141		1,239	
Honorarium – Manager	300		75	
Accountancy	400		455	
		<u>2,522</u>		<u>2,409</u>
LOSS FOR THE YEAR		<u>(5,029)</u>		<u>(64)</u>

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED

ALLOTMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2014

	<u>£</u>	<u>£</u>	<u>2013</u>	<u>£</u>
Allotment Rent	7,978		5,941	
Subscriptions	<u>2,504</u>		<u>800</u>	
		10,482		6,741
EXPENSES INCURRED:				
Rent	5,722		5,104	
Honorarium - Secretary	-		-	
-Ground Stewards	-		-	
Light and Heat	761		826	
Insurance	511		480	
Sundry Expenses	-		-	
Accountancy	400		450	
		<u>7,394</u>		<u>7,110</u>
PROFIT/(LOSS) FOR THE YEAR		<u>3,088</u>		<u>(369)</u>

**Ponders End & District Smallholders
Association Limited**

**Registered No: 7647 R Middlesex
Registered Office: Falcon Fields, Church Road, Enfield, EN3 4NX
Phone: 0208 805 0215**

APPLICATION FOR SHARES

I the undersigned apply for share(s) at £1 each in the above named association
In respect of which I agree to make the payment required by, or by virtue of the rules
of the above association, and to be bound thereby.

I agree to abide by the Association Rule & Bye-laws.

Name in full

Address

Post code Tel No:

Date of birth Occupation

Signature Date

Proposed by

Seconded by

Signature Signature

Print Print

Date accepted Date subs paid Club No:

Date share certificate issued.....

Secretary..... Date

Please note that £200 is the maximum amount that may be held in shares.
(Section 4 Industrial Provident Act)

Spate

A.G.M. 11TH JUNE 2017

ASSOCIATE MEMBERS SIGNING IN SHEET

NAME (PLEASE PRINT)	MEMB. NO	SIGNATURE
1. B. [REDACTED]	105	[Signature]
2. Jo [REDACTED]	313A 337a	[Signature]
3. Geraldine [REDACTED]	134a	[Signature]
4. J. [REDACTED]	137	[Signature]
5. L. [REDACTED]	177A	L. [Signature]
6. A. [REDACTED]	281A	[Signature]
7. J. [REDACTED]	115A	[Signature]
8. T. [REDACTED]	212	[Signature]
9. C. [REDACTED]	337A	[Signature]
10. T. [REDACTED]	288	T. Dawson
11. D. [REDACTED]	377	D. BARNWELL
12. M. [REDACTED]	174A	[Signature]
13. R. [REDACTED]	236	
14. L. [REDACTED]	200	L. [Signature]
15. P. [REDACTED]	243	[Signature]
16. b. [REDACTED]	3358	[Signature]

17.	R. [REDACTED]		[REDACTED]
18.	D [REDACTED]	326A	[REDACTED]
19.	M [REDACTED]	188	M. D. [REDACTED]
20.	M. [REDACTED]	338A	M. D. [REDACTED]
21.	S [REDACTED]	349	[REDACTED]
22.	O. [REDACTED]	157A	O. [REDACTED]
23.	M. [REDACTED]	190	M. [REDACTED]
24.	V [REDACTED]	133A	V [REDACTED]
25.	J [REDACTED]	68	[REDACTED]
26.	A [REDACTED]	132 ^A	A [REDACTED]
27.	S [REDACTED]	331D	[REDACTED]
28.	P [REDACTED]		[REDACTED]
29.	J [REDACTED]		[REDACTED]
30.	B [REDACTED]		[REDACTED]
31.			
32.			
33.			
34.			
35.			
36.			

PONDERS END & DISTRICT SMALLHOLDERS ASSOCIATION LIMITED

A.G.M. 31st August 2014

Associate Members: 31

Plot holders: 50

The Chairman opened the meeting at 10-35am. Phones Switched off. He welcomed all of the members and thanked them for their support, he informed us that anyone being disruptive would be expelled from the meeting.

Previous meeting statement: proposed by T Dawson. 2nd F James.

Apologies: R Kemp (holiday)

A member commented that they had not seen a copy of the minutes from the previous A.G.M. (Must do more copies next year)

Secretaries Report

This year the membership has increased, bar takings have increased and on the whole things are looking a lot better than last year. There have been over 28 events put on in the club in addition to the regular ones like Bingo twice a week. Liseby organised a Coach trip and another one is in the pipeline, there is also our trip to Blackpool for the weekend.

There will of course be a Halloween party, a Firework Display and a Victorian theme for Christmas. Every child and grandchild will receive a gift from Father Christmas.

These events are funded by money raised in the club from cake sales, raffles etc and not from the club funds.

██████ is no longer with us she has resigned because she did not want to work on a Saturday and spend more time with her husband. If you hear a rumour she was sacked they are wrong anyone can see the letter from her if they wish. We have cover for the bar and a 3rd person in the wings.

The knot weed seems to be under control and it will be removed as soon we can get a work party to bag and remove the soil, and clear the car park, which will then make way for the new office.

We will have to purchase a new cooler as the one we have can no longer be maintained, as the gas is now illegal. The quote we have had for this is £4,500. We will also need to purchase a new dish washer. Over the last 2 years we have spent £3,500 on security, notice boards, and general upkeep of the club house. We have recently bought a bus shelter to use as a smoking area off the car park. There is the cost of all of the printing, once again this does not all come out of the club funds. The new ceiling was fitted by City Controls.

We are aiming to get the memorial seat for all passed members.

Treasures Report;

There has been considerable improvement on last year our concerns were we were losing about £300 per week. The increase in the bar has been £10,000 but still at a lost. The Trading Hut is doing well and there has been an increase in sales. Allotment accounts, more needs to be done on the book keeping. Takings are well up at the bar but you need a new cooler and dish washer. Allotment accounts are less as we have more older people on concessions for their plots. (Bill was asked about accounts but he read so fast and waivered so much I did not get a correct sum. He queried the amounts. He Banked £9,716. 90p was banked, he said that it did not tally!)

Secretary

Yesterday we found a lot of discrepancies on the nomination sheet. Committee members and Richard Hammerton called a meeting to discuss this issue. Some people had proposed and seconded more than one person. We sorted out the situation as best we could with the full co-operation of the people who had made this mistake, and were offered a choice in the person they wanted to choose.

The sheet is available for anyone to see on request.

With Monique she had not served 2 years on committee so was just left on the list for committee. No other post was contested except Ground steward with F James and B Hayes.

I was said that things cannot be changed unless voted on by the meeting.

At this late stage with the A.G. M a day away it had to be dealt with the best way possible.

It was noted that A Philips was made as ground steward last year with having 2 years on committee but the post was uncontested. The 2 years committee before holding a post was past at the last A.G.M.

It was stated that you would not hand over bank account details, safe keys and check books to a complete stranger.

We need to know a bit about the background of anyone given this position. Also this person may need a CRB check.

The names of the nominees were then read out.

President 1 nominee. Chairman 1 nominee. Secretary 1 nominee. Trading Hut 1 nominee. Ground steward 2 nominees F James and B Hayes.

Committee. A Atkins-C Corbett-J Page-T Dawson-R Shaw-M Lawes-S Carpenter-A Philips-R Kemp-M Vassell- B Smallman-D Reid.

Laurie asked why her name had been removed and P Beaumont. It was noticed that they had not put up their own names. S Carpenter apologised and said she was there when L Foster was putting up her nomination and told her about the one proposed and one second S Carpenter was not aware you have to put up your name yourself or she would have said so.

Any defacing or crossing out would void a nominee, it was also mentioned that the nominee must put up their own name and sign the sheet themselves in the future.

There was a letter from B Smallman that was read out to committee regarding the nomination sheet.

R Hammerton suggested a separate ballot sheet for committee and ground steward, this has been done. It was also suggested that the trading Hut and Ground steward give their reports to committee and leave, most people were happy to have things as they are.

It was asked if 3 committee and R Hammerton as adjudicator to count the votes.

Votes cast: F James 40 B Hayes 52.

OTHER BUSINESS

Mr Gillett said he hoped that the new committee would work in harmony as there were many abandoned because some people had had too much to drink, in the afternoon, and would it be better to have the meetings on a Sunday Morning in the club house. This will be looked at by committee. Mr Gillett also asked if there could be a concession on the cost of membership for Senior Citizens as well as plot holders. This was passed by AGM 60 for women and 65 for men, (proof of age) He also suggested the repainting of 2 disabled bays in the car park this also was passed by the membership.

Pat: Said how filthy the ladies toilets were and how unhygienic for the ladies to have to use, not only the toilets but the walls and the floors which are disgustingly filthy.

The next job in the club house is the ladies and they are due for a make over.

The bus shelter has been purchased and will be erected in the front patio area working party needed. Cost of £1,000.

A member said he was not happy to spend money on people who smoke the money would be better spent on Cancer research not encouraging people to get Cancer. He asked for a donation of £200 to Cancer research which was agreed.

The smoking shelter is a legal requirement for any public building so we are complying with the law.

F James Suggested that only plot holders could vote for the ground steward. It was mentioned that this was in the rule book so again this motion was passed.

L Hector asked about the time the list for voting 'it should be 7 working days not Saturday or Sunday' and why was the AGM so late in the year

It was explained that the paperwork had to be passed for the AGM and there was little time as they were waiting for paperwork and they were up for 7 days.

Mr Mandra explained the process of the paperwork going to the auditors and then back for any queries and this can be very time consuming and holds things up, will be better with things arriving earlier for the book keepers....

M Lawes: in the by laws plots are not transferrable a plot holder wanted to make it over to his wife is that correct.

B Hayes: Give me the names of the people who have the plot- always accusations- I have been a member longer than you Mary.

The rule book has been worked on and is now a better size to read there is a sample for people to look at and if they are happy we will print it up .The problem with the old one was the print was too small also the cover will be different.

The chairman asked any other questions All Happy Meeting closed. 12-45 pm.

Committee Meeting 10th December 2015

At the start of the meeting members were asked if there was any objection to C. Corbett Chairing the meeting in the absence of D Barnard. No objections.

Attendees: L Corbett, T Dawson, J Page, A Powell, T Barker, L Shaw, A Philipps, S Carpenter.

Apologise: D. Barnard, F. James, G. Barratt^e.

Minutes of last meeting: proposed R Kemp ---2nd A.Phillips.

Matters Arising:

C Corbett: Membership application signed by Andy, must put full name please resubmit application. The Issue of a Happy Hour, must be a Tuesday or Thursday, but remember that the Stompers play once a month on a Tuesday.

L Marsh: Will look into it after the stock take, and look at it again.

C Corbett: The gates, the council came on Tuesday with the contractors but we have heard nothing as yet.

Correspondence:

L Marsh: We have had a letter from the council, who will be sending some forms. This is a review of the terms and conditions, this may not apply to us as we hold the lease and we have our own terms and conditions for the plots. We are not council controlled. We do not give the names and addresses of our plot holders to the council.

We have had an issue with [REDACTED] regarding the Knot Weed as he is concerned it will contaminate his garden. I is at the moment at the back of his garage, he has contacted the council. They have told him not to touch it as when they come to rebuild the wall they will bring a digger and the Knot Weed will be taken away on their skip and destroyed. [REDACTED] moans every time it gets near to the time to pay his fees thinking he will get a reduction, he had all of the poles from the broken tents for nothing.

C Corbett: We have been told not to touch it, which would spread it.

A.Phillips: It is very wet at the moment.

T Barker: we are better not to move and let the council deal with it.

New Members:

Mrs J Barratt Proposed by T Barker 2nd T Page Ass

Laledo Singh Proposed by -----invalid application as it was signed Boxa

C Corbett: This is a legal document and they have to be filed Print and sign proposer and be seconded.

L Shaw: Where do you leave the form when it is filled in?

C Corbett: you leave it behind the bar until the next committee meeting when they are read out to members.

L Shaw: It must be explained they must fill out the form properly.

C Corbett: If they have a nick name they can put it in brackets after their name.

Trading Hut:

J Page: The figures for last month £84-49p Table top £53

The figures for this month £90-80 Table top £50-50p

We are still making sales and people are still coming in.

A Phillips: Some of the contents in the bins are becoming solid and are not much good.

L Marsh: It has to be weighed and priced for the stock taker before we can dispose if it.

Ground Stewards Report:

A Philips: I have not seen Fabian this week and have had no phone call other that the issue with the gates there is not a lot going on as it is winter.

Treasurers Report:

L Marsh: Paperwork needs to be up to date for the end of the month of December, end of the financial year.

C Corbett: I think it is only the trading hut end of year December. The stock taker is due this week for the Bar and the Trading hut.

Bar And Finance:

L Marsh: The meeting was due tonight but as D Barnard is not here it will be next week.

Entertainment:

L Marsh: The list for next year will go up shortly. OAP Party 12th January.

T Barker: Ken will donate a Turkey Crown for the party.

L Marsh: We will need raffle prizes for the OAP's do.

Any other Business:

S Carpenter: With running costs going up would it be possible to put up the membership fees to help out with income?

R Kemp: I cannot remember when the fees last went up.

T Dawson: Would that mean £2 for the plot holders.

L Marsh: We need to wait until we get the rent bill from the council to work out the plot fees for this year.

C Corbett: That should be before Christmas hopefully.

S Carpenter: Could I suggest 2 colour for membership cards one for associates and one for plot holders.

C Corbett: If they don't like it and want to keep the old one, they can staple it to the back of the new one. We have only 3 weeks before we start to collect fees as we will start on January 2nd.

T Dawson: No extra time to pay, it went on too long last time.

A Phillips: End of February all paid

T Dawson we can still use the old membership cards.

S Carpenter There are some people walking round with blank ones, and the list of attendees went missing at the AGM. It will save hassle next AGM.

L Marsh: When the counters returned from counting the votes at the AGM the list went missing of the attendees who signed in.

A Phillips Fees up Yes or No

L Marsh: We need to find out the costs of the plots from the council first, there may be 2 rises as it did not go up last year.

A Phillips: Compared to other allotments we are cheap.

C Corbett: we have had some flooding and plumbing but any invoices must have the associations name on to validate them.

S Carpenter: A comment was made in the club house that the lease would not be renewed as the land has been allocated for redevelopment, and had gone through planning. I asked Richard to look into this for me before I said anything to anyone. Richard deals with councillors regularly. The feed back was as follows. There will be a lot of new infrastructure when they pull down the old tower blocks which will have an effect on the traffic etc. We recently had some work done on the flood plain from the Brook , to stop local flooding, and they may leave the allotments in place to deal with the overflow as it would soak up excess water. Richard was assured that there was nothing on the table at the moment from planning.

A Phillips: How long before the lease is up?

R Kemp: 2021 Mike Wilson negotiated last time and we were given 15 years, now is the time to start thinking about it.

S Carpenter: Do we have dates for the meetings with Mr Haydes and Mrs Hector.

L Marsh: We have 2 choices Saturday or Sunday not at the same time, I will ask Fabian to deliver them personally so that we don't get into the postal system.

C Corbett: they can open them in front of Fabian and give him their reply there and then.

S Carpenter: What do we do if they refuse both offers?

C Corbett: They cannot refuse as they asked for this meeting at the Agm in front of all the members.

R Kemp: Give them the option of 2 dates next month.

L Shaw; No this has gone on long enough and it must be resolved. Once they get the letter they can request another date.

C Corbett: they cannot say no as they requested it, in fact they demanded the meeting at the AGM, and we have plenty of witnesses. Another thing we need to stop Keith Gillet saying things like @the bar is losing £200 per week, and stop complaining about the children in the play area, this is a family club.

Meeting closed 20-56pm

Next meeting 14th January 2016

Committee Meeting 14th January 2016

Attendees : C Corbett, T Dawson, G Barrett, A Phillips, S Carpenter, L Shaw, F James, A Powell, D Barnard, L Corbett, L Marsh, R Kemp.

Apologise: J Page.

Minutes of Previous Meeting Proposed T Barker 2nd L Corbett.

Matters Arising

L Marsh: Mr Haydes, letters have been given to Fabian to give to Mr Haydes with an offer of 2 dates Saturday or Sunday at 2pm. There is also a letter for Ms Hector offering her the same.

C Corbett: The gates have at last been fixed.

Correspondence

L Marsh: We have received a letter from Mr Haydes solicitor; we will await a response to the invitation to a meeting which he agreed at the AGM. We have also received a letter for Enfield Council, regarding the sale of alcohol and the storage fireworks in the Trading Hut. (There are no fireworks it is an empty box, and the alcohol is the bottles of weed killer. We buy the weed killer in bulk and bottle it up in old bottles to sell on to the plot holders. We must bear in mind that we are going to have to negotiate a new lease and if complaints of this nature continue then we will find it difficult going forward.

I will be arranging a meeting with the council to discuss these matters.

D Barnard: Why cant these people come and speak to us before making complaints, that are mostly unfounded.

G Barrett: All of this will go against us with the future of the lease, how will plot holders feel when the allotments are gone.

D Barnard: We will see what the Council say at the meeting, that Lyn will arrange.

L Marsh: I have received another letter regarding the forms from the council with everyone's names and addresses; I will also bring this up at the meeting. We have never had to do this before as we are lease holders and not governed by the council as to the day to day running of the plots.

C Corbett: We have our own set of by-laws, and will take a copy of the lease to the meeting to get clarification.

New Members

Mary Williams Proposed M Lawes 2nd R Kemp Ass to plot.

A Phillips: This lady is not a member, but her husband has a plot and wants to give half to his partner as she is an OAP.

Beryl Piggott Associate Proposed Angela Powell 2nd Cyril Bland.

Trading Hut

L Marsh: Unfortunately, Jenny is not here this evening, but the Hut has been shut. Supplies for the hut have been ordered, and will arrive February, ready for the spring.

Ground Steward.

F James: I am very sad to report that [REDACTED] shed has been broken into and his tools stolen, this man has not been buried yet. I would ask if anyone knows who may have done this to report or me or Adi.

L Marsh: There were a lot of new tools which were donated to [REDACTED] by other plot holders, after his shed was burned down.

F James: We were waiting until after the service to sort things out, it is disgusting.

C Corbett: We have had to buy another new lock.

A Phillips: The lock is used so many times a day during the summer, not so much in the winter.

F James: We could open in the morning and lock up at night so no one has a key.

R Kemp: Like they do in the park ring a bell when the gate is going to be locked at the end of the day.

D Barnard: I think that this is a good idea no one will have keys.

A Phillips: This would stop people being on the plots at night if they don't leave they will be locked in, and we will not have to keep replacing the lock.

L Shaw: What time will you open and close.

C Corbett: In the summer plot holders come over early in the morning to water before they go to work. 5am

L Marsh: We will have to do a notice to make sure that everyone knows.

D Barnard: Only 3 keys, Ground steward, Assistant Ground steward and one behind the Bar.

F James: What about the toilet?

D Barnard: Only the main gate and the side gate.

F James: The original lock is still on the toilet.

This was proposed voted on and passed.

F James: New notices for the changes to start Summer Time 27th March.

Treasures Report: Books being prepared for end of Month.

Bar and Finance: Meeting postponed until next week due to personal circumstances. **C Corbett:** Stock report. Deficit of £37-46 0-3%

Entertainment

Going really well. Very good support for all functions. List will be available on wall and in the club for ongoing events.

Any Other business.

T Dawson: Keith Gillet has said that there would be a £10 reduction for OAP's.

A Phillips: Over a period of time.

T Dawson: Not £10 in one go, over 3 years.

C Corbett: If the fees are £ 21 and you give them a £10 reduction they will only pay £ 11. This would mean rejoining the friendly society for the next 3 years. We have an increasing number of older people, and we have the cheapest membership fees of all the local clubs, will this be sustainable over the next few years.

T Dawson: I am sure we said £3 last year and £3 this year

F James: Check the minutes of the last AGM.

Signing in sheet from AGM. Need to know if someone has it?

L Marsh: table top sales in the Hut all stock is donated and all proceeds go into the club bank account. The OAP party went really well as usual with a good turn out. The service on the day was all voluntary and food provided by donations.

F James: it should not be taken for granted that the £5 fee for the dinner will be returned. Some attendees were not OAP's.

L Marsh: In some circumstances we allow older people to invite their partners to the dinner.

Meeting closed

Date Of next meeting 11th February 2016

Committee Meeting 10th March 2016

Attendees: A Powell, L Marsh, J Page, L Shaw, F James, T Barker, S Carpenter, L Corbett.

Apologies: D Barnard, G Barratt, T Dawson, R Kemp, A Phillips.

Minutes of last meeting: Proposed A Powell, 2nd L Shaw

Matter Arising:

S Carpenter: Is the reason for asking people not to do works in the club due to the insurance.

C Corbett: You must hold a certificate if you are working with Gas appliance like the boiler.

T Barker: The hand dryer has packed up again, need some way to dry your hands. Health and Safety requirement hand drying facilities.

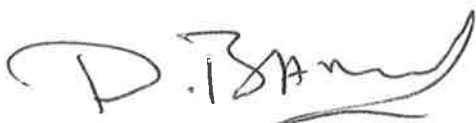
We have had to have the cooler looked at again as it was leaking gas, this was the fault of the installers.

T Barker: You must have lots a lot of beer through wastage, due to not having the cooler.

C Corbett: We had the cooler installed 2 years ago and it cost £4,000, plus the cost of callout and hourly rate. I will query a reimbursement through faulty installation.

Correspondence

L Marsh: We have had a letter from the council, to attend an allotments Forum, if we wish this is to update people on new projects and share information. This will be held on 23 March, 6.30, to be



held at the Civic Centre. If Fabian would like to attend although we are not council allotments it may be interesting.

One of our past members received a letter regarding her late payment; she was a little upset as it was her mother who held the plot. Her mother had passed away some time ago, and a message was left to inform committee of this. The message was never passed on, so we will be sending a letter of apology.

New Members:

A Richards	Proposed by Sourhand	2 nd C Corbett ---Ass
B Kaquri	Proposed by S Sheffield	2 nd C Corbett ---Ass
S Williams	Proposed by J Courtine	2 nd P Ywyford---Ass
P Watkinds	Proposed by P Stone	2 nd G Barker-----Ass
M Piper	Proposed by S Sheffield	2 nd D Darino-----Ass
S Holloway	Proposed by L Corbett	2 nd S Sheffield---Ass

Trading hut

J Page: Takings for the month £700. We have new stock, no more onions, plenty of potatoes, garlic and red onions. The trading hut will be closed on Wednesday, but will open on Tuesday notice on the door to let people know.

There have been no complaints and clients have been very polite.

Ground stewards Report

F James: Letters need to go out as they have not been sent yet. There are a couple of plots to be allocated maybe 7 or 7 offered to associate members first.

Treasurers Report

Sean gave print out to pay the VAT

Letters to go out to B Haydes and L Hector.

Bar takings are banked every Tuesday, but our outgoings are more than ingoing.

C Corbett; Stock deficient £93.15p 0-8%

Waste recorded on beer unsold or returned £900 and £1,000 which means £2,500 over 3 months (due to faulty cooler)

Entertainment

L Marsh: Birthday parties went very well and everyone had a good time.

List of coming events are on the tables.

We would like to have a party to celebrate the Queen's Birthday, Red, White and Blue with traditional party food and dressing up.

Culture Day 16th July.

Any Other Business

F James: How many meetings must you miss to loose your place on committee?

Three

L Corbett: Some club members were asking about share certificates.

C Corbett and **L Marsh** will look into this.

Sadly [REDACTED] [REDACTED] [REDACTED] passed away, his funeral will be at the Enfield Crematorium 10.15 am on [REDACTED] [REDACTED] [REDACTED].

**COMMITTEE MEETING
14th APRIL 2016-05-12
OPENED 8.16pm**

ATTENDEES: L Marsh, J Page, C Corbett, L Shaw, F James, D Barnard, T Dawson, R Kemp, A Phillips

APOLOGIES: A Powell, T Barker, S Carpenter, G Barnett

Minutes of Meeting Read; Proposed by L Corbett, second by F James

MATTERS ARISING

C Corbett and R Kemp discussed the jobs being done in the Clubhouse by members not certified (Electricitians). We need to be careful and understand the implications. We are very grateful of the help being given.

L Shaw said we do have certified members.

The cooler is now working properly and there are no further problems.

CORRESPONDENCE

Letter received from LBE regarding the new fencing along the back wall and we have a start date.

New cable has been replaced and part of the allotment has to be dug. We thought this was L Hector's plot; but it is not. ✓

NEW MEMBERS

3 new members were accepted and a meeting will be arranged for the people to pay their subs.

TRADING HUT

J Page has been working very hard at the shop as shown by last month's takings of £420.

Compost and onions in STOCK.

GROUND STEWARD

•We need to confirm the length of time as the lease needs to be renewed.

Most rents have now been paid.

Dirty plot notices to be given out.

Six break-ins – (6 Allotments were broken into and drinks and small tools taken.)

Bar n finance – Stock 2.1%

TREASURER REPORT

TAX, VAT, Machine duty – Details needed for payments that are due ASAP.

Can we get any lottery funding – L Marsh to make enquiries.

ENTERTAINMENT

Culture day 16th July – Can everyone please pull together for the event.

Events are clearly displayed on tables and notice boards.

Please ask if there is something you would like A.O.B.

ANY OTHER BUSINESS

L Shaw said: “Would it be a good idea for the shop to have a card machine.”

This will be looked into, but general discussion thought it would be costly.

No other business.

MEETING CLOSED 9.15pm

Next meeting 12/5/16

Committee Meeting 11/5/2016

Meeting opened 20.12

1. Present A Phillips, A Powell, T Dawson, F James, C Corbett, J Corbett, R Kemp, Linda Marsh
2. Apologies D Barnard, S Carpenter, T Barker, L Shaw, G Barratt
Minutes proposed by T Dawson, seconded A Phillips of previous meeting
3. Matters Arising
No more response from B Haydes the Committee say he should be sent a letter to put a closure on the matter, so as we can all move on. L Hector should also be sent a letter.
4. Correspondence
Nil
5. New members
Nil
6. Trading hut
Open Sunday's at the moment since the New Year sales were £200 plus. We have onions sets, Garlic -potatoes and
7. Ground Steward
Churchill plots - his family have given up four plots and kept two. The council have requested the names of all plot holders previously - this was not one. But, F James said it would be an advantage to let the council know that we have some available plots. We need to confirm availability once rents have been paid. There is still two week period - due to 14 day notices being given out.
8. Treasurer Report
Apart from wages payment and advice on VAT payments, there were not much to report.

9. Bar and finance

Meeting held and the new Eon pay as you go meter has been fitted, we will monitor this and work out the daily consumption. Watsons have repaired the cooler. The gas bill has been paid.

10. Entertainments

All events are around the club. New lists going on tables.

11. Any other business

L Corbett suggested a meat raffle on Thursday only. Money to McMillen.

Meeting closed 21.11

Next meeting ~~10.3.2016~~

14th April

COMMITTEE MEETING

9th June 2016

Opened 8:15

1. ATTENDEES: C. Corbett – F. James – A. Philips – R. Kemp – T. Dawson – L. Corbett – L. Marsh – A. Powell
2. APOLOGIES: D. Barnard – L. Shaw – J. Page – G. Barrett
3. Minutes of Previous meeting read and proposed by A. Powell
4. Matters Arising: The Fence has now been erected between the club boundary and the alleyway.
5. Correspondence: L. Marsh Read a letter from S. Carpenter saying that herself and T. Barker were resigning. Now that T. Barker has retired, they want to spend more time on their boat. A letter will be sent to thank them for all their hard work they have contributed. They will still endeavor to help the Association whenever they can.

L. Marsh also read a letter from W. Haydes and L. Bradford with reference to letters from F.C.A, they requested to have a copy of the prosecution letter of the fine.

This letter was also sent to D. Barnard and S. Belton at their home addressed – All are very annoyed and have requested that further correspondence is sent to the association.
6. New Members : (i) Association C R Barretto – Proposed by C Corbett and seconded by T. Dawson (ii) Association to plot: B Duffield – Proposed by T Powell and seconded by M Sinclair (iii) Association to plot – Proposed by L Bradford and seconded by F. James.
7. Trading Hut Report: J Page was not there to give a report, therefore A. Powell informed the committee that the shop was picking up. Stock was now being delivered and with share management between J Page and A Powell – Open: Wednesday, Saturday and Sunday.
8. Ground Steward Report: F James thanked us for the skip, filled up within an hour, requested for another one. L Marsh said she will speak to the council. F James and A Philips will be doing random vehicle and Key inspections.
9. Treasurer Report: We will start to get the books ready for Audit. S Belton is very angry about recorded letters being sent to his private address and wished to know how the two people got his address.
10. No bar and finance meeting due to illness. To be arranged.

11. Entertainment: All events continues to be free. Several events have been organized. See posters and flyers.
12. Any other business: T Dawson asked the ground steward if there were any vacant plots; as someone she knows wanted to have a plot some time ago. The committee discussed about making money to cover the cost of household bills. It was decided that bar prices will increase after August stock take. Rise in prices will be advertised shortly.

MEETING CLOSED 9:20pm
Next meeting 14/7/2016

July 2016

Attendees: - J. Page, A. Philips, G. Barratt, T. Dawson, R. Kemp, C. Corbett, A. Powell,

L, Corbett, L. Shaw, L. Marsh

1. **Apologies:** - D. Barnard, F. James
2. **Minutes of previous meeting:** - Read – Proposed R. Kemp 2nd L. Corbett
3. **Matter arising:** - none
4. **Correspondence:** - A letter from the treasurer was read regarding the continued letters from Ms. Bradford. She stated that **The freedom of information Act only applies to information held by public Authorities government departments and other public bodies. It does not apply to any member of Ponders End and District Smallholders Association Limited (P.E.D.S.A) committee or any other officer appointed by its membership.**

L. Shaw asked if we knew what their objectives were, it would seem that they would like the clubhouse to shut down. Mr Shaw stated that he has heard that a petition was going around.

Mr. Corbett said 'they are getting personal'.

J. Page, L. Shaw, A. Philips had not been approached about petition.

Mr. Haydes, Ms. Bradford and the situation were discussed at length, and J. Page asked what is going to happen?

This can't go any longer, they have no respect at all. We are trying very hard to address the situation reasonably and democratically.

L. Shaw said 'we have been too lenient. It was decided unanimous that both be given a 14 days' eviction notice (2 weeks' letter)

5. **New members:** - none
6. **Trading manager report:** - The trading hut took £490.00 both J. Page and A. Powell said that everyone have been happy.
7. **Ground steward report:** - Leak on water tank had been repaired but there was another on a tank near L. Shaw's plot.
8. **Treasurer report:** - His letter was read previously; which also stated about the cash flow.
9. **Bar and finance:** - Due to struggle with cash, it was suggested a Happy hour. This to be discussed further.
It was decided that a price increase be put in place after the next stock take. Letters to go up giving notice.
10. **Culture day:** - 3rd Sept 2016

The marquee has been ordered and all the small arrangement's made.
Please advise if you can help, also any new idea's welcome.

11. Any other business A meeting was held at Civic Centre. The bonfires were discussed and we tried to get the rule turned around to allow bonfires at least once a week. But they said NO. Their latest rule stands. Also discussed was the removal of the JKW soil from the garage. C. Corbett said about behaviour and conduct t bar staff. There had been an issue but apologies made to staff. The matter had been resolved, R. Kemp said all committee members should be involved when there is a situation.

12. Date of next meeting: - 11/8/2016

Meeting closed 9.20pm

COMMITTEE MEETING 11/08/2016

Meeting Opened at 8:10pm

ATTENDEES:

D. Barnard, T. Lawson, A. Powell, L. Corbett, R. Kemp, F. James, L. Marsh, C. Corbett, G. Barratt

1. APOLOGIES:

J. Page, L. Shaw, A Phillip

2. MINUTES OF PREVIOUS MEETING

R. Kemp L. Corbett

3. MATTERS ARISING

None

4. CORRESPONDENCE

None

5. NEW MEMBERS

Four new members read and proposed

MEETING SUSPENDED DUE TO ARRIVAL OF POLICE AND DISRUPTION BEFORE THE MEETING STARTED.

Continuation of meeting 29/08/16

PRESENT

A. Powell, J. Page, C. Corbett, G. Barratt, T. Dawson, R. Kemp, L. Marsh

APOLOGIES

D. Barnard, A. Phillips, F. James, L. Corbett, L. Shaw

**COMMITTEE MEETING
8TH SEPTEMBER 2016
MEETING OPENED 8:25**

1. ATTENDEES:

G. BARNETT – C. CORBETT – F. JAMES – T. DAWSON – A. POWELL – L. CORBETT – L. MARSH

2. APOLOGIES

D. BARNARD – R. KEMP (SICK) – J. PAGE – L. SHAW – A. PHILIPS

3. MINUTES OF PREVIOUS MEETING

Proposed by T. Dawson

Seconded by G. Barnett

4. MATTERS ARISING

C. Corbett asked if D. Barnard had been contacted by the police in regards to incident in the car park/club. As D. Barnard was not here to comment on the subject; carried forward until next meeting.

5. CORRESPONDENCE

None other than bills.

6. NEW MEMBERS

Nicola – Association member

Proposed by R. Kemp

Seconded by M. Swords

Nicola is a family oriented person, she has children and has been supportive of all the club's events.

7. TRADING HUT

H has now reached the end of the season; trade has almost stopped. We are waiting for any orders for garlic, onions, potatoes. The order must be in by December.

P.E.D.S.A.
ANNUAL GENERAL MEETING
11TH JUNE 2017

AGENDA:

- 1. OPENING STATEMENT**
- 2. ELECTION OF COMMITTEE**
- 3. ACCOUNTS**
- 4. UPDATE ON THE DIFFICULTIES FROM 'THE GROUP'**
- 5. ANY OTHER BUSINESS**

ATTENDANCE OF THE MEMBERSHIP CAN BE FOUND ON THE SIGNING IN SHEETS THAT EACH MEMBER SIGNED UPON ENTRY TO THE CLUBHOUSE.

PRIOR TO THE MEETING STARTING LAURIE BRADFORD ATTEMPTED TO ENTER THE CLUBHOUSE BUT WAS REFUSED ENTRY. THE GROUNDS FOR THIS WERE THAT SHE IS DEEMED TO BE A LAPSED MEMBER, HAVING NOT PAID ANY SUBSCRIPTIONS TO THE COMMITTEE FOR THE YEAR 2017, SHE AND HER GROUP ARE ALSO UNDER INVESTIGATION AS FAR AS THE COMMITTEE ARE CONCERNED FOR FRAUDULENTLY ACCESSING THE CLUBS BANK ACCOUNT.

MEETING STARTS AT 1040 WITH DEREK BARNARD THANKING THE MEMBERSHIP FOR THEIR ATTENDANCE AND FOR THEIR SUPPORT.

HE EXPLAINS THAT HE WILL NO LONGER BE THE CHAIRMAN/ON THE COMMITTEE DUE TO PERSONAL REASONS BUT THANKS EVERYONE FOR THEIR SUPPORT.

LIN MARSH THEREAFTER ADDRESSES THE MEMBERSHIP WITH AN OPENING STATEMENT, A REQUEST FOR THE MEETING TO BE PEACEFUL AND FOR EVERYONE TO HAVE THEIR SAY AND APOLOGIES FOR THE FACT THAT A MEETING WAS NOT HELD IN 2016 AS IT SHOULD OF BEEN. SHE EXPLAINED THAT THIS WAS PREDOMINANTLY DUE TO THE FACT THAT WE HAVE STRUGGLED TO SECURE THE ACCOUNTS BEING FINALISED AND ALSO THE DIFFICULTIES THAT HAVE BEEN CAUSED BY THE GROUP PURPORTING TO BE THE NEW COMMITTEE OVER THE LAST 18 MONTHS. THE AGM WAS THEN SCHEDULED FOR A DATE IN APRIL BUT WAS POSTPONED DUE TO A REQUEST FROM THE NATIONAL ALLOTMENT SOCIETY WHO INTERVENED DUE TO THE ONGOING DIFFICULTIES.

LIN EXPLAINED THAT IN TERMS OF THE ELECTION OF COMMITTEE MEMBERS IT WAS NOT REQUIRED THAT THERE BE A VOTE AS THERE WERE ONLY ENOUGH CANDIDATES FOR THE POSITIONS AND NO MORE, THEREFORE THE COMMITTEE WERE AS FOLLOWS: COLIN CORBETT – CHAIRMAN, LIN MARSH – SECRETARY, ANGELA POWELL, TRACEY DAWSON, LEWIS CORBETT, MARIA SWORDS, JENNY PAGE, RICKY KEMP, BRENDA LENNON, TERRY DENNEY – COMMITTEE MEMBERS.

THIS WAS AGREED BY THE MEMBERSHIP

LIN THEN MOVED ON TO THE ACCOUNTS FOR THE YEAR END 2015. COPIES WERE MADE AVAILABLE AT THE START OF THE MEETING. LIN INVITED THE MEMBERSHIP TO ASK ANY QUESTIONS, EXPLAINING

THAT THE CLUB WAS NOT DOING VERY WELL FINANCIALLY AND THAT IT WAS EXPECTED THAT POSITION WOULD CONTINUE WHEN THE 2016 ACCOUNTS WERE FINALISED.

ACCOUNTS AGREED BY RON BROWN AD MICK SHIRLEY

THERE WAS THEN A DISCUSSION ON THE ISSUES WITH THE 'OTHER GROUP' AND A BRIEF SUMMARY OF WHAT HAD BEEN HAPPENING AND WHERE WE WERE AT. LIN EXPLAINED THAT THERE HAD BEEN VARIOUS NOTABLE INCIDENTS, THAT THEY WERE NOT THE LEGITIMATE COMMITTEE AS CLAIMED, THAT WE HAD LEGAL ADVICE ON THIS ISSUE, THAT THERE HAD BEEN AN ASSAULT AND INTIMIDATION TACTICS, THAT THE NAS HAD GOT INVOLVED TO ARBITRATE BUT THERE WAS NO CO-OPERATION FROM THEM OR SO IT SEEMED, THAT THEY HAD ACCESSED THE BANK ACCOUNT WITHOUT AUTHORISATION, AND THAT THEY STILL HAD NOT HANDED ANY SUBS OVER THAT WE KNOW THEY HAVE TAKEN. THIS WAS A BRIEF SUMMARY ONLY.

QUESTIONS FROM THE MEMBERSHIP INC – WHAT HAPPENS TO PEOPLE GIVEN PLOTS SINCE ALL THIS – NO ANSWER AT PRESENT, SOMETHING WE ARE GOING TO HAVE TO CONSIDER AND DECIDE UPON

WHY IS O/S SAYING THEY ARE RIGHT AND YOU SAYING YOU ARE RIGHT – THEY WOULD SAY RIGHT BUT WE HAVE HAD LEGAL ADVICE AND CONFIRMED THAT VIEW IS WE ARE LEGITIMATE COMMITTEE

WAS IT MEDIATION OR ARBITRATION – IT IS BEING CALLED ARBITRATION AND HE HAS CALLED HIMSELF AN ARBITRATOR BUT JO EXPLAINS MUCH MORE AKIN TO MEDIATION PROCESS AND EXPLAINS THE TIMETABLE THAT WAS SET AND THE AIMS OF THE NAS BUT UNFORTUNATELY HE PULLED OUT

FABIAN SPEAKS REGARDING THE GIVING OUT OF PLOTS BY THE OTHER GROUP AND HOW HE FEELS THIS CAUES HIM DIFFICULTIES AS HE DOESNT KNOW HOW TO ADDRESS THIS ISSUE AS HE SHOULD BE DEALING WITH THAT AS THE GROUND STEWARD.

AGREED THAT THE GROUP SHOULD BE EVICTED

~~PAT ASKS IF CORRECT 2 LOANS FROM GREENE KING~~ – YES, ONE IN PARTICULAR WAS FOR THE BAR COOLER, ASKED WHY NOT PUT TO MEMBERSHIP – ANSWERED THAT DIFFICULT TO HAVE A MEETING EVERYTIME A DECISION HAD TO BE MADE, HAD TO HAVE A BAR COOLER OTHERWISE HOW CAN WE SERVE THE BEER, IMPRACTICAL TO HAVE A MEETING EVERYTIME SPEND MONEY, THATS WHAT COMMITTEE FOR.

DOT ASKS ABOUT THE GIVING OUT OF PLOTS BY THEM

STEVE POSES QUESTION WHO WILL PAY FOR LEGAL ADVICE TO ADDRESS ISSUES THIS GROUP ARE CAUSING AND JO EXPLAINS SHE WILL DO SO IF CAN AND IF MEMBERSHIP AGREE THAT IS WAY FORWARD – MEMBERSHIP IN AGREEMENT TO DOING WHAT CAN TO GET RID OF THEM

QUESTION ASKED REF HOW MANY PLOTS CAN HAVE ALTHOUGH SHOULD BE LIMITED AT THE MOMENT FABIAN STATES NOT ENOUGH TAKERS FOR ALL PLOTS AND SO MORE RELAXED

RICKY ON THE ISSUE OF THE OTHER GROUP STATES WE HAVE THE KEYS, POLICE RETURNED TO US WHEN THEY TOOK FROM JENNY, WE ARE THE LEGITIMATE COMMITTEE

COLIN EXPLAINS THAT THE POLICE HAVE WARNED THEM OF THEIR BEHAVIOUR AND IF ANY FURTHER ISSUES WILL TREAT THE MATTER VERY DIFFERENTLY AND DEAL WITH THEM FORMALLY

MOVE ON TO ANY OTHER BUSINESS AND IF THE MEMBERSHIP HAVE ANY SUGGESTIONS FOR HOW BEST WE MOVE FORWARD AND GET THE ASSOCIATION BACK UP TO ITS BEST.

SHIRLEY STATES IT IS BECOMING DIFFICULT BECAUSE THE OTHER GROUP CONTINUE TO DO US DOWN AND SO PEOPLE DONT COME IN AND SEE WHAT WE ARE REALLY LIKE AND WHAT WE ACTUALLY DO – GENERAL AGREEMENT ON THIS POINT

SHIRLEY ALSO EXPLAINS SO THAT IT IS CLEAR ABOUT THE WORK SHE DOES FOR HELP FOR HEROES AND THAT ALL MONIES GO TO THEM AND THEY ARE REGISTERED CHARITY

MEETING ENDS 1126

Ponders End & District
Smallholders
Association Ltd.

RULE BOOK

Affiliated to L.A.R.C.S.

Reg. No 7647 P. Middx

may 1965

RULES OF THE
PONDERS END AND DISTRICT
SMALL HOLDERS ASSOCIATION LIMITED

I. NAME, OBJECTS, ETC.

1. Name - The name of the Society shall be THE PONDERS END AND DISTRICT SMALL HOLDERS ASSOCIATION, LIMITED.
2. Registered Office - The Registered Office of the Society shall be at Falcon Fields, Church Road, Ponders End in the London Borough of Enfield, Middlesex, EN3 4NY.
3. Removal of Office - In the event of any change in the situation of the registered office, notice of such change shall be sent within 14 days thereafter to the Registrar in manner and form prescribed by the Treasury Regulation.
4. Objects - The objects of the Society shall be:-
 - (1) To carry on the business of creating or promoting the creation of small holdings or allotments, and encouraging their proper cultivation, with power to acquire land from local authorities acting under the provisions of any Act for the time being in force relating to small holdings or allotments, or from any other person or body; to adapt any land so acquired for small holdings or allotments, to acquire or erect dwelling houses or other buildings, or to execute any other improvements, and to let the land, houses and buildings to members of the Society.
 - (2) To carry on the business of wholesale and retail dealers in horticultural and agricultural requirements, dairy, farm and garden produce, eggs and poultry; and any other class of goods the Committee may direct; and any other trades, industries or

profitable working of small holdings or allotments.

5. Powers - The Society shall have full power to do all things necessary or expedient for the accomplishment of its objects, including the power to deal in any way with land or buildings.

II. SHARES

6. Shares - Shares shall be transferable, but not withdrawable. They shall be of the nominal value of £1, of which 5p shall be payable on application, and the remainder in such calls as the Committee may direct.

7. Calls - Except for the purpose of making good any deficit in the rent or other charges payable by the Society in respect of land held by it, no call shall exceed 15p per share. At least three months must elapse between two consecutive calls, and at least two weeks' notice shall be given of the payment of any call.

III. MEMBERSHIP

8. Members - The Society shall consist of the persons by whom the application for registration is signed and such other persons, societies or companies, as the Committee may admit.

9. (i) Shares to be held by Members - Individual members shall hold not more than one share.

(ii) Cessation of Membership - a member shall cease to be a member in the following eventualities:

- (a) the member's death; or
- (b) the member's resignation; or
- (c) the expulsion of the member under Rule 10; or
- (d) where the member has been required to pay an annual subscription the non payment thereof for the period for 3 months after it has become due and notice duly given

(iii) Members may be required to pay an annual subscription not exceeding £10 as may be determined by members at a General Meeting.

10. Expulsion of Members - A Special General Meeting, may, by a two-thirds majority expel any member upon a charge of conduct detrimental to the Society, provided the charge has been communicated to the member at least one calendar month prior to the date of the meeting. On expulsion a member shall forthwith transfer his shares to a person nominated or approved by the Committee on payment to such member of the value of his shares, but not more in any case than the amount paid up on such shares.

11(a). Division of Profits - The payment of five per cent interest on the paid-up share capital shall be the first charge on the net profits arising from the general business of the Society under Rule 4, Sub-section (2), including the interest paid to the general account of the Society under Rule 11a, Sub-section (3). The balance of such net profits shall be allocated as follows:-

(1) At least one half to the Reserve Fund until the said fund equals the share capital, and afterwards such proportion as the Annual Meeting shall decide.

(2) Not less than five per cent to the workers employed by the Society at the time division takes place as a bonus proportionate to the wages earned by them respectively during the period to which the division relates.

(3) The remainder shall be divided amongst the members as the members shall determine at a General Meeting.

IVA. SMALL HOLDINGS AND ALLOTMENTS SEPARATE ACCOUNT

11b. Small holdings and Allotments Separate Account - A separate account shall be kept by the Society of all income and expenditure of the Society under Rule 4, Sub-section (1). The income shall be applicable as the Committee may determine for the following purposes and for no other purpose whether during the existence of the Society or on dissolution:-

(1) For payment of the expenses of managing land, houses and buildings acquired or erected under the said rule including payment of rent, rates, taxes and other like outgoings.

(2) For payment of expenses of repairs or improvements from time to time made by the Society on such land, houses and buildings.

(3) For payment to the general account of the Society of interest at the rate of five per cent per annum or 1% above the Barclay's Bank Plce Base Lending Rate on all capital expenditure by the Society on the acquisition or adaptation of such land, houses and buildings.

(4) For recouping capital expenditure by the Society on improvement or adaptation of the land, houses and buildings within such period as is reasonable having regard to the probable duration of the improvement or work of adaptation.

(5) For forming a Special Reserve Fund not exceeding one year's annual value of the land, houses and buildings, and so that such reserve fund shall be available for any purpose authorised by this Rule but for no other purpose.

(6) For prizes for the encouragement of the proper cultivation of the land; and

(7) For the benefit of the tenants generally in such manner as the Committee may determine.

Nothing in this rule shall be deemed to prohibit an arrangement between the Society and a tenant for the repayment or rebatement of part of the rent payable by him to the Society.

Nothing in this rule shall prejudice or affect any right or remedy of any creditor of the Society.

V. LOANS AND INVESTMENTS

12. Loans - Deposits shall not be taken either from members or non-members. The Committee may obtain loans on such security and such terms of repayment as they may think fit, provided that the amount shall not exceed twice the then issued capital of the Society, and that the rate of interest shall not exceed five per cent., or (if the Barclays Lending Bank base rate is more than four per cent) one per cent above the Barclays Bank Plc base lending rate. Subject to the same condition as to the rate of interest, a General Meeting may authorise the Committee to obtain loans to a further amount, provided that the total amount of the loans shall not exceed five times the issued share capital.

13. Investments - The Committee may invest any funds of the Society in any security authorised by the Section 31 of Industrial & Provident Societies Act 1965.

VI. TRANSFERS

14. Committee's consent to Transfers - No transfer of shares shall be valid unless the Committee's consent has been obtained thereto, and the transfer is made in the form provided in Rule 15. A non-member to whom the shares are transferred with the Committee's consent shall thereby become a member of the Society, provided he holds a sufficient number of shares to qualify for membership in accordance with Rule 9.

15. Share Register - A share register shall be kept in which shall be recorded the name of the person to whom each share was originally allotted and the date of allotment; if the share is transferred, the name of the person to whom it is transferred and the date of transfer; and of the share if cancelled, date of cancelling.

16. Form of Transfer - Every Transfer of shares shall be in the following form, or as near thereto as is practicable:-

This instrument, made the.....day of.....
19.... between A, of....., and B, of.....

Witnesses, that in consideration of the sum of £..... paid by the said B to me, I the said A, hereby transfer to the said B, his executors, and assigns, the.....shares numbered.....now standing in my name in the books of the above-named society, to hold the said shares upon the same conditions on which I now hold the same; and that I, the said B, hereby accept the said shares, subject to the said conditions. In witness whereof we have hereto set our hands.

.....Signature of Transferor

.....Signature of Transferee

17. Fee on Transfers - A fee of 1l shall be paid to the Society on every transfer of shares.

VII. REPAYMENT OF SHARES

18. Repayment by Request - The Committee may, on the application of a member, in case of distress or removal from the district or for other good reason, repay to him a sum not exceeding the amount paid up and cancel the share.

VIII. GENERAL MEETINGS

19. Ordinary General Meetings - The Annual General Meetings, at which the audited accounts shall be submitted and the officers for the ensuing year elected, and other Ordinary General Meetings shall be held at such times as the Committee or a General Meeting shall determine.

20. Special General Meetings - Special General Meetings may be held at such times as the Committee or a General Meeting may determine, and shall be held upon the requisition in writing of at least five members.

21. Notice of General Meetings - At least seven days notice shall be given of every General Meeting.

22. Voting at General Meetings - At General Meetings each member shall have one vote. Members who are not tenants shall not have the right to vote on questions affecting tenant members only.

23. Quorum at General Meeting - Unless otherwise determined by a previous General Meeting, a quorum at General Meetings shall consist of five members.

24. Committee of Management - The business of the Society shall be conducted by a Committee of Management, which shall be elected at the Annual General Meeting. The General Meeting shall determine the number of members of which the Committee shall consist. The qualifications of Committee men, their order of retirement and eligibility for re-election and how casual vacancies in the Committee shall be filled. There shall be a minimum of five and a maximum of ten committee men who shall have been members of the Society for not less than two years and who shall retire and can offer themselves for re-election at each Annual General Meeting. To fill the vacancies the Committee shall nominate a sufficient number of members of the Club and a list of the names of those who retire as well as of those who are proposed to supply their places

24. Ballot - Held in the Club House on a day before such meeting. Any two members may propose any other candidate or candidates by notice in writing to the Secretary seven days at least before the meeting and the Secretary shall forthwith post the same. Every member of the club shall be entitled to vote for as many candidates as there are vacancies to be filled and no more. The candidates up to the number of vacancies who shall receive most votes shall be declared elected and in the case of two or more candidates receiving an equal number of votes there shall be a second election for the vacant position with just the two candidates standing

25. Quorum at Committee Meetings - Unless otherwise determined by a General Meeting, a quorum at Committee Meetings shall consist of three members.

26. Committee of Management of Club House - The business and management of the Club House shall be conducted by a Committee of Management subject to the provisions relating to election and otherwise as are contained in the previous subparagraph 24 hereof. A duly elected Committee of Management of the Club House shall have power to introduce and enforce any bye-laws relating to the Club House provided that such bye-law are displayed in a prominent position in the Club House.

27. Special Meetings of the Committee - A special meeting of the Committee shall be held on the requisition in writing of at least three Committeemen.

28. Committeemen becoming surety - Should any member of the Committee, with the consent of the Committee, become surety for any debt or liability incurred on behalf of the Society, he shall not be removed from office without his consent until such liability has ceased.

ARTICLE III

29. Chairman - The Chairman shall be elected by the Annual General Meeting and shall hold office for one year, but shall be eligible for re-election.

30. Auditors - An Auditor, who is a qualified Auditor under Section 7 of the Friendly and Industrial and Provident Societies Act, 1968, shall be appointed each year by the Annual General Meeting.

31. Other Officers - The Committee shall appoint and may remove a Secretary and such other officers as they may deem necessary and shall determine their respective duties and remuneration.

32. Security of Officers - Every officer having charge of any of the moneys of the Society shall, before entering on his duties, give such security as the Committee shall deem sufficient.

ARTICLE IV

33. Use of the Seal - The seal of the Society shall be a steel engraved one, and shall not be affixed to any document without the express authorization of the Committee, and the affixing of the seal shall be attested by the signatures of two Committeemen and the Secretary.

34. Books and Papers - All books and papers shall be in the custody of the Secretary and shall be open to the inspection of all members.

XII. USE OF NAME

35. Use of Name - The registered name of the Society shall be kept painted or affixed on the outside of every office or place in which the business of the Society is carried on, in a conspicuous position, in letters easily legible, and shall be engraved in legible characters on its seal, and shall be mentioned in legible characters in all notices, advertisements, and other official publications of the Society, and in all bills of exchange, promissory notes, endorsements, cheques, and orders for money or goods, purporting to be signed by or on behalf of the Society, and in all bills of parcels invoices, receipts, and letters of credit of the Society.

XIII. AUDIT

36. a. There shall be appointed in each year of account a qualified auditor to audit the Society's accounts and balance sheet for that year. In this rule "qualified auditor" means a person who is a qualified auditor under Section 7 of the Friendly and Industrial and Provident Societies Act, 1968.

b. None of the following persons shall be appointed as auditor of the society:

- i. an officer or servant of the society;
- ii. a person who is a partner of or in the employment of or who employs an officer or servant of the society; or
- iii. a body corporate.

c. Save as provided in paragraph (d) of this rule every appointment of an auditor shall be made by resolution of a general meeting of the society.

d. The directors may appoint an auditor to fill any casual vacancy occurring between general meetings of the society.

e. An Auditor appointed to audit the accounts and balance sheet of the society for the preceding year of account (whether by a general meeting or by the directors) shall be re-appointed as auditor of the society for the current year of account (whether or not any resolution expressly reappointing him has been passed) unless

- i. a resolution has been passed at a General Meeting of the society appointing somebody instead of him or providing expressly that he shall not be reappointed or
- ii. he has given to the society notice in writing of his unwillingness to be reappointed or
- iii. he is not a qualified auditor or is a person mentioned in paragraph (b) of this rule or

- iv. he has ceased to act as auditor of the society by reason of incapacity.

Provided that a retiring auditor shall not be automatically reappointed if notice of an intended resolution to appoint another person in his place has been given in accordance with paragraph (f) of this rule and the resolution cannot be proceeded with because that other person is not a qualified auditor or is a person mentioned in paragraph (b) of this rule.

- f. A resolution at a General Meeting of the Society
 - i. appointing another person as auditor in place of a retiring auditor or
 - ii. providing expressly that a retiring auditor shall not be reappointed shall not be effective unless notice of the intention to move it has been given to the society not less than 28 days before the meeting at which it is to be moved. On receipt by the society of notice of such an intended resolution at the same time and in the same manner as it gives notice in accordance with these rules of the meeting at which the resolution is to be moved or, if that is not practicable, by advertisement not less than 14 days before the said meeting in a newspaper circulating in the area in which the society conducts business. Where the retiring auditor makes any representations in writing to the society with respect to the intended resolution or notifies the society that he intends to make such representations the society shall notify the members accordingly as required by Section 6 of the Friendly and Industrial and Provident Societies Act, 1968.

The auditor shall in accordance with Section 9 of the Friendly and Industrial and Provident Societies Act, 1968, make a report to the society on the accounts examined by him and on the revenue account or accounts and the balance sheet of the society for the year of account in respect of which he is appointed.

XIV. ANNUAL RETURNS and BALANCE SHEET

- 37. (a) Every year not later than the date provided for in the 1965 Act the secretary shall send to the Registrar the annual return in the form prescribed by the Chief Registrar of Friendly Societies relating to its affairs for the period required by the 1965 Act to be included in the return together with:-
 - 1. a copy of the report of the auditor on the Society's accounts for the period included in the return, and
 - ii. a copy of each balance sheet made during that

period and of the report of the auditor on that balance sheet.

The Society shall supply free of charge to every member or person interested in the funds of the Society on his application a copy of the last annual return of the society for the time being together with a copy of (the) report of the auditor on the accounts and balance sheet contained in the return.

The Society shall keep a copy of the last balance sheet for the time being together with the report made thereon by the auditor always hung up in a conspicuous place at the registered office.

XV. PROCEEDINGS ON DEATH OF A MEMBER

38. Upon a claim being made by the personal representative of a deceased member or the trustee in bankruptcy of a bankrupt member to any property in the Association belonging to the deceased or bankrupt member the Association shall transfer or pay such property to which the personal representative or trustee in bankruptcy has become entitled as the personal representative or trustee in bankruptcy may direct.

XVI. NOMINATIONS

39. (a) A member may in accordance with the Act nominate any person or persons to whom any of his property in the Association at the time of his death shall be transferred but such nomination shall only be valid to the extent of the amount for the time being provided in the Act.

(b) On receiving satisfactory proof of death of a member who has made a nomination the Committee shall, in accordance with the Act, either transfer or pay the full value of the property comprised in the nomination to the person entitled thereunder.

40. Inspection of Books - Any ten members of the Society each of whom has been a member of the Society for not less than twelve months immediately preceding the date of the application, may apply to the Registrar in the form prescribed by the Treasury Regulations to appoint an actuary or accountant to inspect the books of the Society and to report thereon pursuant to Section 47 of the Industrial and Provident Societies Act, 1965.

41. Inspection of Affairs - It shall be the right of one-tenth of the whole number of members, or if the number of members shall at any time exceed 1000, it shall be the right of 100 members, by an application in writing to the Chief Registrar, signed by them in the forms respectively prescribed by the Treasury Regulations:-

(a) To apply for the appointment of an inspector or inspectors to examine into the affairs of the Society and to report thereon.

(b) To apply for the calling of a special meeting of the Society.

XVIII. ARBITRATION

41. Arbitration - In case any dispute arises between the Society of any of its officers and any member or persons claiming on account of a member or under the rules, or, in case of any complaint against any member, application may be made to the Committee for redress, and should the Committee not bring the parties to agreement, the matter in dispute shall be submitted to the arbitration of three persons, one appointed by each of the parties concerned, and the third by the Governors of the Federation of Agricultural Co-operatives. The award of the Arbitrators shall be final, and the costs of such arbitration shall be borne by the disputing parties in such proportion as the arbitrators may determine. In this rule the word "members" includes any person aggrieved who has for not more than six months ceased to be a member.

XIX. DISSOLUTION OF THE SOCIETY

43. Dissolution of the Society - The Society may at any time be dissolved by the consent of three-fourths of the members, present or by proxy, testified by the Treasury Regulations, or by winding up in manner provided by the Industrial And Provident Societies Acts.

XX. COPIES OF RULES

44. Copies of Rules - It shall be the duty of the Committee of Management to provide the secretary with a sufficient number of copies of the rules, to enable him to deliver to any person on demand a copy of such rules on payment of a sum not exceeding ten pence and of the secretary to deliver such copies accordingly.

XXI. AMENDMENT OF RULES

45. Mode of amending Rules - The rules may be amended by resolution of a three-fourths majority of the members present or by proxy at a Special General Meeting. No amendment of rules is valid until registered.

Dh. Kade.
Secretary

T. N. S.
B. D. H.
J. A. Powell

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Acknowledgment of Registration of Amendment of Rules

Register No. 7657 R

The amendment of the rules of the Womersley and District
Small Holders Association Limited

to which this acknowledgment is attached, is this day registered
under the Industrial and Provident Societies Act 1965.

15-17 GREAT MARLBOROUGH STREET
LONDON
W1V 2AX

Date 28 February 1966



Copy kept

REGISTERED UNDER THE INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965